



ST. ANDREW'S CofE JUNIOR SCHOOL

Wraparound Care

Welcome to St Andrew's CE Junior school Wraparound. The following information is to assist the registration of your child, please read it carefully and keep for future reference.

Registration

Only children that have completed the registration form will be able to attend.

Our Team

All our staff are already employed by the school as Teaching Assistants and so they are all fully safeguarding trained and know the importance of meeting the individual needs of every child.

Activities

Breakfast club aims to provide a calm start to the school day, with some quiet activities. Good manners are encouraged while eating.

The children can enjoy a range of activities in afterschool club such as: games, sport, arts and crafts, reading and construction (Lego, building blocks etc.). They will also be given the opportunity to complete any homework they have if they/you wish.

Food and Drink Provision

In breakfast club, the children will be offered a drink of milk, water or fresh fruit juice and a choice of toast, cereal, fruit or bagel for breakfast. We strongly encourage all the children to eat something while they are with us, as we believe breakfast is the most important meal and sets them up well for the day ahead. Please note the latest time for breakfast is 8.25.

In afterschool club, the children will be offered **snacks** such as: fruit and vegetable sticks, crackers, toast, bagels, cheese etc. This will usually be served between 3:30pm and 4:00pm.

Booking and Payment

In line with Ofsted Guidelines, children must be pre-booked into both of these clubs, the cut off is 7am on the day for breakfast and 2pm for after school. Bookings must be made in advance via our online system on ParentPay.com. We cannot accept bookings after this time.

If someone who is unknown to us is going to be collecting your child please inform the office.

Parents whose children arrive at either provision without being pre-booked will be phoned and asked to collect their child and a £5.00 fee will be applied with an additional £5.00 to cover the cost of the school providing additional staff to ensure child/adult ratios are correct.

If your child is booked in for the provision and does not attend, a phone call will be made home and normal fees will be payable for the session booked for. This is because we have a number limit and a waiting list for places.

If your child is booked into the provision on any given day and the place is no longer required, please let the office know as soon as possible and payment will be deferred. Not informing the office will result in the normal fee being charged.

Late pick up after 6.00pm will incur a £10 charge. This is to cover the cost of staff remaining onsite past their normal working hours. Your child may no longer be able to attend if they consistently arrive without being pre-booked, are consistently late being picked up, or their behaviour choices are poor.

Failure to pay additional charges applied will result in your child losing their place.

If you are planning on using an approved childcare voucher scheme to pay the fees please inform the office to enable them to set up the account.

If you are going to be late please call the wraparound mobile on 07765981699.

Opening Hours and Costs

Breakfast Club

7:30 - 8:50am Monday to Friday (Term time only) please use the Hadfield Road entrance.

Cost: £3.50

Free if on free school meals.

Afterschool Club

3:30 - 6.00pm Monday to Friday (Term time only) Collection from Hadfield Road, please call the wraparound mobile from the gates and someone will bring your child out.

Cost: £6.00

After school club from 4.30.

If your child is attending an after-school club run by PAS or Miss Williams they can attend after school club from 4.30.

Cost £4.00

Wraparound mobile 07765981699

Yours sincerely

Mrs A Cornwall

Head Teacher

